



Johnson & Quin's Entry Level Recruiting Program

During the past several years, Johnson & Quin has actively recruited graduates from several Midwestern universities. While Marketing majors are strongly represented in our recruiting classes, we welcome candidates from other backgrounds.

For more information on Johnson & Quin, please refer to our web site or contact Human Resources at jqhr@j-quin.com.

Entry Level Positions

Account Management – Client Services

- Coordinate the production of direct mail promotions.
- Act as a liaison between the client, sales team, and production departments.
- Constant client contact.
- Internal position with limited amount of travel.

Sales Support

- Develop proposals, presentations for accounts, and informational packages.
- Qualify sales leads and track the activities of the sales team.
- Act as a liaison for clients when Sales Reps are unavailable.
- May lead to an entry-level sales position.

Qualifications for Entry-Level Positions

- Successful completion of a Bachelors Degree.
- Minimum 3.0 cumulative and major GPA.
- Proven record of achievement.
- Works well in a team atmosphere.
- Strong interpersonal and creative thinking skills.
- Related internship experience a plus.

If you really want to know if you are qualified to work at Johnson & Quin, take this quick test. If you answer "yes" to all twelve statements, you are definitely the type of person we are looking for!

1. I want to work in a place where I can contribute and gain recognition quickly.
2. I want my job to provide both training and usable learning experiences.
3. I like to take initiative.
4. I am an effective team player.
5. I want to be part of a professional, friendly environment.
6. I thrive on activity and work well in a fast-paced environment.
7. I am organized and can manage multiple projects.

8. I realized that with responsibility comes stress and I handle both very well.
9. I want to live and work in the Chicago area.
10. I am interested in Account Management or Operations.
11. I may be interested in sales after I have gained ample industry experience.
12. I am interested in learning about direct marketing and marketing communications.

Training Program

Graduating from college? In your first position? You may be interested in our training program! Johnson & Quin offers a comprehensive eight-week training program for recent college graduates joining the company. The training program educates entry-level employees on direct mail production techniques, account management, and Johnson & Quin processes. It gives recent college graduates a strong transition between school and a professional career. Trainees have an opportunity to discover their interests and to build a strong knowledge base that prepares them for immediate responsibility within the company.

Your first six to eight weeks include:

- Classroom instruction by direct marketing experts.
- Interaction with professionals throughout the company.
- Training visits to a variety of vendors.

Then the next six to twelve months include:

- Hands-on training in one or two of our functional departments.

For more information contact

Human Resources
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